

**DRAFT Minutes of Annual Meeting of Preston under Scar Parish Council held  
15 May 2019**

**Present:** Cllr Brooks, Cllr Amsden, Cllr Hackett Pain, Cllr Cormack and Cllr Fletcher

**1. Appoint the Chair** – Cllr Brooks was appointed as Chair

**2. Apologies for absence** – District Cllr Amsden

**3. To confirm the Minutes of the meeting of 17 April 2019** – the Minutes were agreed and signed by Cllr Brooks (Chair)

**4. To declare Councillors' interests in items on the Agenda** – None

**5. Clerk** – neither of the applicants were able to take on this role. The position has been re-advertised. Cllr Amsden will ask his book keeper if she is able to advise on how to deal with the VAT and PAYE.

**6. Matters Arising and follow up since the last Meeting** –  
Outstanding actions and actions taken since the last meeting, Meetings attended and notices received, Notices received on the website – None

**7. Finance and Banking** –  
Balances as at 1 May 2019  
Current Account £9,224.09  
Savings Account £2,252.90

**It was resolved to pay Sean Stockdale £300 for tree work in the cemetery via BACS**

Read only access – Cllr Fletcher agreed to write a letter to the Bank requesting the previous Clerk's read only access is deleted

The Financial Report for 2018/19 had been circulated and Councillors **resolved to adopt the financial report for the 2018/19 financial year**

**8. Annual Governance and Accountability Return**

The Certificate of Exemption has been completed and emailed to the external auditor

The 'internal' auditor has completed the **Annual Internal Report 2018/19**  
Councillors have noted the contents of the report.

The **Annual Governance Statement 2018/19** had been circulated. **Councillors resolved to approve the Annual Governance Statement 2018/19**

The **Accounting Statement 2018/19** had been circulated. **Councillors resolved to approve the Accounting Statement 2018/19**

Page 1 of 2

The **Explanation of Variances** (including the Reserves) and the **Bank Reconciliation** had been circulated. **Councillors resolved to adopt the Explanation of Variances and Bank Reconciliation**

The **Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return** had been circulated. **Councillors resolved to adopt the Notice of Public Rights and Publication of Unaudited Annual Governance and Accountability Return**



Copies of the above documents will be displayed on the Village Notice board and on the Council's website. Cllr Hackett Pain agreed to be the point of contact for any member of the public wishing to view the accounts.

**Insurance** – the renewal advice is still awaited

10. **Cemetery** – the Inspection Report had been circulated. Cllr Fletcher will arrange for the weeds in the cremation area to be attended to. Cllr Hackett Pain will monitor whether the garden waste bin is being emptied.

11. **Stanney** – the Inspection Report had been circulated. It was agreed to ask Sean Stockdale to carry out an inspection of the trees and provide a report of his findings. Concerns had been raised with regard to a slippery steep section of path at the West end of the Stanney. This will be raised at the Village Meeting.

12. **Village Emergency Plan** – a list of key contacts has been circulated to those residents on the email list. Copies have been delivered to those not on the Internet.

13. **2019 Village Meeting** – this will be held in the Village Hall on 19 June 2019 at 6.30 pm.

Items for the Agenda:

Stanney – lease expiry, trees, possibility of steps on steep section

Parish Council – Clerk and number of Councillors, the future of the Council

Village maintenance – road edges, benches, verges

On-line/phone reporting of potholes etc

14. **Planning new applications** – None

**Upcoming applications** – None

**Update on previous applications** – Scarthwaite, Preston under Scar, Leyburn

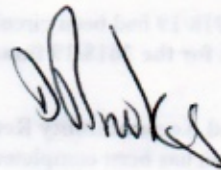
Parish Council response submitted to RDC on 1 March 2019 – awaiting decision

15. **Items for the next agenda**

Insurance

Time and date of next meeting – 19 June 2019 at 6.00 pm

Page 2 of 2



19 June 2019

