

Preston-under-Scar Parish Council
Minutes of Parish Council Meeting held on 20th February 2019

Present: Cllr Brooks (Chairman), Cllr Fletcher, Cllr Amsden, Cllr Hacket Pain, Cllr Cormack, District Cllr Amsden and the Clerk

1. To receive apologies for absence: District Cllr Tony Duff

2. To confirm the Minutes of the Meeting of 23rd January 2019

The Minutes were confirmed and signed by Cllr Brooks (Chairman)

3. To declare Councillors' Interests on items on the Agenda:

No interests were declared by councillors.

4. Matters Arising and follow up since the last Meeting:

Road sign at east end of playpark – The sign was pointing the wrong way for the second time, which was again reported to Highways. The sign is due to be fixed by the end of March.

RDC Local Plan review – The play park was reviewed by RDC and they have noted safety issues, including the algae by the swings and the various rabbit holes.

Grit bin – Although they have been contacted, NYCC have not yet replenished the grit bin in the centre of the village, which is running low.

Fly tipping at Quarry – The quarry Manager thanked the Parish Council for notifying them of the items fly tipped in the old quarry. The items have now been removed.

5. Finance and Banking

Opening Balances as at 1st February 2019:

Current Account £8,607.03

Savings Account £2,252.90

It was resolved to pay the following items by BACS:

<u>Payee</u>	<u>Item</u>	<u>Ref No</u>	<u>Cheque No</u>	<u>Amount</u>
K.Deakin	Jan-19 salary		BACS	15 hours
K.Deakin	Phone/Internet contribution	Jan-19	BACS	£10.00
Information Commissioner	Data Protection Fee		CHQ 100496	£40.00

The BACS payments to be set-up online by Cllr Fletcher

The CHQ item to be signed by Cllr Brooks and Cllr Fletcher

Read Only access – The Clerk to contact Barclays Business Manager to clarify the “Controlling Persons” section on the form, prior to submitting to Barclays.

NS&I Savings Account – The Clerk has drafted a letter to confirm the agreed changes to the contact and signatories of the account. Councillors approved the letter content, which is to be sent to NS&I by the Clerk once signed.

6. Cemetery and Stanney Inspections

Councillors read the reports for the cemetery and stanney. No further action to be taken on the stanney at present. Regarding the required tree work in the cemetery, this work is still to be completed. Cllr Hacket Pain to chase up again, as the work needs to be completed prior to the start of the bird nesting season.

7. Village Emergency Plan

Councillors considered the draft key contacts that the Clerk had collated. Councillors are to provide the Clerk with further contacts to add to the list.

8. GDPR Security Incident Policy

Councillors considered the draft policy and it was agreed that the Chairman's email address would be deleted from the reporting section of the policy. **It was resolved that the Clerk would amend the policy accordingly and provide the new policy to all Councillors.**

9. Village Hall Committee

The Clerk confirmed that email addresses had been passed to the Village Hall Committee, where permission had been received from village residents. No further action is required on this agenda item.

10. Asset Register

Councillors considered the current asset register and no changes were required. **It was resolved that the Clerk would distribute the register to the Councillors.**

11. ICO Annual Subscription

Councillors approved the payment of £40 to the Information Commissioner for the renewal of the Data Protection fee, due by 06.03.2019. The Clerk to post the cheque payment to the ICO once signed.

12. Cemetery Green Bin

Councillors approved the renewal of the green bin licence for garden waste from the Cemetery at a cost of £22. Cllr Fletcher to arrange the renewal with Richmondshire District Council and to pay the fee with her credit card and subsequently to claim it back from the Council.

13. Planning

New applications -

Scarthaite: Full planning application was received from RDC on 19.02.2019. Prior to the Council meeting several of the Councillors had attended an open village residents meeting with the owners to view the plans; residents views on the application were tested at that meeting. Councillors discussed the plans and in line with the mood of the village residents it was enthusiastically agreed to support the application. However Councillors suggested that the following points be added as conditions of the approval:

- Colour of powder coated aluminium windows – the colour chosen by the owners should fall within a stated range that is sympathetic to and in keeping with a Conservation Area
- External property lights – these must be restricted to modest downward facing lights. This is considered important to avoid additional light pollution in the village
- Facing Stonework – the property must be faced using random coursed, recycled local stone and pointed in a similar style to surrounding properties. This is to ensure that the property is in keeping with the rest of the village
- East End Cottage – pedestrian and vehicular access to this adjacent property must be kept clear at all times. Sole access to East End Cottage is through the building site
- Trade and contractors vehicles – all vehicles should be parked on the site. This is to avoid the dangers from vehicles parking on the adjacent road or in the village where parking is already very congested

The Clerk was requested to draft a response to RDC.

Update on previous applications -

Slurry Lagoon at Estate Office, Bolton Hall, Wensley: Planning permission has been granted.

Dorlands House: No further correspondence received at present from RDC on this application.

14. Items for the next agenda

Review of: YLCA annual subscription
Quarry meeting
Grass cutting contract
Tree work in Stanney
Annual village meeting

Proposed time and date of next meeting:

Wednesday 20th March 2019 at 7pm in the Village Hall

Signed **Date**