

PRESTON-UNDER-SCAR PARISH COUNCIL

**Clerk: Kate Deakin, Holly Tree Cottage, Preston-under-Scar, Leyburn, DL8 4AL
Tel: 07871 337173 Email: prestonunderscarpc@gmail.com**

You are hereby summonsed to attend the

Meeting of Preston-Under-Scar Parish Council

in the Village Hall on Wednesday 23rd of January 2019 at 7pm

for the purpose of transacting the following business:

- 1. To receive apologies for absence**
- 2. To confirm the Minutes of the Meeting of 21st November 2018**
- 3. To declare Councillors' Interests on items on the Agenda**
- 4. Matters arising and follow up since the last Meeting:**
Outstanding Actions & actions taken since the last meeting: Meetings attended and notices received:

The memorial for Stanley Collins has been fitted by Teesdale Memorials in the Cemetery
Notices received on the website

The road sign at the east end of the playpark was pointing the wrong way. Highways have fixed the sign and will replace with a new one within the next three months (to check in March)

A new "No Through Road" sign has been erected outside West Row

A village resident advised of a blocked gully on the roadside up to Condenser Wood and the Tank road, which they resolved themselves. Highways were informed and asked to consider, as roads have worsened considerably. Highways advised that after visiting on 20.12.18, no further action will be taken. Cllr Hackett Pain requested Highways responds to any future reports concerning this problem

- 5. Finance and Banking**
Opening Balances as at 1st January 2019:

Current Account	£9,009.33
Savings Account	£2,236.68

To consider the following items for payment:

Payee	Item	Ref No	Cheque No	Amount
Cardiac Science	De-fib battery		BACS	£228.00
K.Deakin	Dec-18 salary		BACS	15 Hours
K.Deakin	Phone/Internet contribution Dec-18		BACS	£10.00

2019/20 Precept: The Clerk submitted this on 06.12.2018. Response received from RDC confirming receipt of submission.

Parish Council bank account access: Cllr Amsden to check that the Parish Council bank account is visible on his on-line banking and that he has access to the account for approving BACS payments.

Read Only access: Cllr Fletcher obtained the correct form which the Clerk is to complete to gain "Read Only" access to the Councils bank account.

NS&I: The Clerk contacted NS&I regarding making changes to the signatories on the account. NS&I confirmed a letter must be sent to them with the changes required. Councillors are invited to consider who should be listed on the account as signatories and who should receive the annual statements.

Third Quarter Financial Report: Circulated for Councillors consideration.

6. Cemetery Inspection / Regulations

Inspection: Due to rabbit infestation and mole activity, Cllr Amsden to take a look at the cemetery to see what action can be taken.

The trees at the back of the Cemetery need to be cut back. Cllr Brooks was to clarify the quote with Cllr Hackett Pain.

Regulations: Councillors agreed that the Cemetery fees needed to be updated; therefore the Clerk was to collate comparatives from local Parishes. Councillors are requested to consider the comparatives (enclosed with agenda), so a rate can be set for the Cemetery.

7. Review of Risk Assessment

The Councillors are invited to consider the revised Village Risk Assessment policy.

8. Village Emergency Plan

The Clerk has provided Councillors a copy of the current Village Emergency Plan. Councillors are invited to consider what amendments need to be made to the current plan to update accordingly.

9. GDPR Security Incident Policy

Councillors are requested to consider the documents received from YLCA regarding our GDPR duties. The Data Protection Act 2018 states that all Councils should have in place a Security Incident Policy for in the event that a data breach takes place.

10. Village Meeting

Issues arising from the meeting:

- Update the Village Emergency Plan – **Outstanding (See agenda item 8)**
- Renewal of the Stanney Lease which expires in 2019 – **See Stanney Report (on website)**
- Draw attention of Highways to the conditions of Mill Hill and the Moor Road – **Completed**
- Cemetery: Village supportive of applying for an RDC Partnership Grant to support the creation of a separate area for the interment of cremation urns – **Completed**

11. Village Hall Committee

The PC Chairman has been approached by the Chairman of the VHC committee with a request that the PC make available to the VHC their village email address list, so that the VHC may circulate their newsletters and activities notices by email. Councillor's views are requested.

12. Planning

New applications:

Dorlands House, Wensley:

Full planning for demolition of existing house and erection of a two storey, five bedroom house and garage. Councillors views are requested, deadline for submission 24th January 2018

Update on previous applications:

Punchbowl House, Preston-under-Scar:

Response submitted to RDC on the planning application received, deadline 11th December 2018

Slurry Lagoon at Estate Office, Bolton Hall, Wensley

Response submitted to RDC on the planning application received, deadline 27th December 2018

13. Items for the next agenda:

Annual interest received on NS&I savings account

Quarry Meeting

Review Asset Register

ICO Annual subscription

Stanney Inspection

Cemetery Inspection

Proposed time and date of next meeting:

Wednesday 20th of February 2019 at 7pm in the Village Hall

Signed **Date**