

## **Minutes of Annual Meeting of Preston under Scar Parish Council held on Wednesday 16 May 2018**

**Present:** Cllr (Chairman), Cllr Hacket Pain, Cllr Jowett, Cllr Amsden, Cllr Fletcher, District Cllr Amsden and County Cllr Sedgewick

**1. To elect a Chairman and sign the declaration of acceptance of office:**

Cllr Brooks was elected Chairman and the declaration of acceptance of office was signed by Cllrs Brooks and Hacket Pain accordingly.

**2. To receive apologies for absence:** None

**3. To confirm the Minutes of the meeting of 18 April 2018:**

The Minutes were agreed and signed.

**4. To declare Councillors' interests in items on the agenda:** None

**5. To receive the Annual Report of the Council:** There were no comments on the Report

**6. Matters arising and follow up since the last meeting:**

Grass cutting – Sight of Dave Spensley's insurance is still awaited.

Archiving Guide – Cllr Jowett updated the meeting with regard to the consultation being carried out by North Yorkshire County Council in respect of the Records held and the access to them.

Lower Wensleydale Area Partnership Funding 2018-19 is open for applications. The possibility of seeking funding for the creation of cremation plots was discussed. It was agreed to raise this at the Village Meeting in June.

**7. Finance and Banking:**

Opening balance as at 1 May 2018, Current Account £7429.96, Savings Account £2236.86.

**8. Annual Governance and Accountability Return 2017/18**

**8.1 Internal Audit Report** – completed and sent to auditors

**8.2 Exemption Certificate** – sent to the external auditors and receipt acknowledged

**8.3 Completion and Approval of the Annual Governance Statement 2017/18** – completed and signed by the Chairman and the Responsible Financial Officer (Cllr Fletcher).

**8.4 Approval of the Accounting Statement 2017/18** – approved and signed by the Chairman and RFO

**8.5 Establish the Notice Period for the Exercise of Public Rights** – it was agreed this would be 4 June – 13 July 2018 and Cllr Hacket Pain would be the point of contact for this.

**9. Stanney Report** – this was circulated. New safety notices are required and Cllr Fletcher agree to undertake this.

**10. Cemetery Report** – this was circulated. It was agreed to renew the licence for the Garden Waste Bin in the Cemetery. Cllr Fletcher will take this forward. Payment will be made by BACS by Cllrs Brooks and Fletcher

**11. Insurance:** 2 quotations had been received. It was agreed to renew the insurance with BHIB who will provide the same cover as the previous insurers at a cost of £252.52. Cllrs Brooks and Fletcher will pay this by BACS.

**12. General Data Protection Regulation:** An amendment excluding Parish Councils from appointing a Data Protection Officer has been tabled. Work has commenced on the Data Audit following an informal meeting. Cllr Sedgewick informed the meeting an official shredder is available.

**13, Turning Circle:** Having discussed this matter with Neil Linfoot and Ian Beighton of Highways Cllr Sedgewick updated the meeting. After a discussion it was agreed that following the completion of the various building works at the West End of the village, no other residents were experiencing any problems with regard to vehicles turning.

**14. Village Meeting:** This will be held on 12 June 7pm in the Village Hall. Items for the Agenda include Village Plan update, Stanney Lease, Village email list and the effect of GDPR, how to raise complaints to RDC and NYCC, Woodland Trust, Cremation plots. Cllr Hackett Pain will advertise the Village Meeting on the bottom of posters for the May Bank Holiday event.

**15: Planning:**

**New Applications:** 4 Preston Garth – application to remove a silver birch tree – granted

**An update on previous planning applications:**

Preston Mill Cottage, Wensley Station – Planning Appeal dismissed

**16. Items for the next agenda:**

Issues considered at the Village Meeting

Issues raised by the internal audit

**Proposed time and date of the next meeting:**

**7 pm on Wednesday 18 July 2018**

**Signed .....**

**Date .....**