**Clerks Report August 2017**

**Action Points Following the June meeting:**

**Cllr Sedgwick**

Cllr Sedgwick hopes to attend the September meeting.

**End of year accounts and External Audit Form**

The External Audit has been submitted to PFK Littlejohn.

**Application for grant funding from the Transparency Code Fund**

The Transparency Code Fund application has been submitted and was successful.

**Notices and Consultations Received:**

**Public consultation notice: Working Better Together:  Options to improve collaboration *between fire and police services in North Yorkshire***

Please see website for details

**Received from RDC:**

**Statement of Community Involvement**

Richmondshire District Council is preparing a new Statement of Community Involvement (SCI) to reflect changes in planning legislation and to ensure the SCI reflects the latest methods of consultation.

The SCI explains how we will engage with and involve people and organisations in preparing local planning documents and considering planning applications. This will include carrying out the review of the Local Plan, preparing Supplementary Planning Documents and the Community Infrastructure Levy, and working with communities on Neighbourhood Plans. This applies to the part of the District outside of the Yorkshire Dales National Park.

We are consulting on the Draft SCI which is available for inspection and comment from 25 July 2017 to 11 September 2017. All comments received during the consultation period will be carefully considered by the Council. The SCI will then be finalised, published and adopted by the Council.

The Draft SCI and comments form is available to view and download here:

<http://www.richmondshire.gov.uk/planning/local-plan/1042-statement-of-community-involvement>

It is also available for viewing at the main Council offices at Mercury House, Richmond and Customer contact points in Colburn and Leyburn during opening hours.

Any changes or additions proposed should be outlined in full along with an explanation of why you consider them to be necessary. Representations received cannot be treated as confidential and will be published on the Council’s website and made available for public inspection.  We will remove telephone numbers, email addresses and signatures from all copies to prevent identity fraud.

Comments should be made by email to [**localplan@richmondshire.gov.uk**](mailto:localplan@richmondshire.gov.uk) or by post to Planning Policy, Richmondshire District Council, Mercury House, Station Road, Richmond, DL10 4JX.  The deadline for representations is 4pm on Monday 11 September 2017.  Late representations and representations on issues not relating to the SCI will not be considered.

Should you have any queries about this consultation please contact the Community Development Team on 01748 829100 or email [**localplan@richmondshire.gov.uk**](mailto:localplan@richmondshire.gov.uk)

**ELECTORAL REVIEW OF RICHMONDSHIRE: WARDING ARRANGEMENTS**

Please see Parish Council website for details

**Available Funding**

**Re: Broadacres Community Development Fund**

Please find below a link to the Broadacres Community Development funding scheme, which is a small grant scheme, up to £500, to assist with projects in areas where Broadacres provide housing:

<http://www.broadacres.org.uk/Customers/Getting-Involved-Volunteering/Getting-involved/Getting-Involved-Links/Community-Development-Fund/>

The application form is available to download on the link above.

**Re: British Heart Foundation – Defibrillator Funding**

The British Heart Foundation have reopened their defibrillator funding scheme. The link to the scheme and further details are below:

<https://www.bhf.org.uk/heart-health/how-to-save-a-life/defibrillators/applying-for-a-public-access-defibrillator>

Funding is awarded on a first come, first served basis (providing your application meets the BHF criteria) so please do apply as soon as possible. Please do pass this email on throughout your contacts and networks, particularly to any village hall/community venue committees.

**Re: Richmondshire Area Partnership Funding Scheme 2017-18**

The five Area Partnerships have been awarded £50,000 to allocate to local community projects during 2017-18. As with previous years, this money will be split equally between the five Partnership areas, meaning each will have an allocation of £10,000 to award. Applications are for up to £1,000 with a maximum of 75% of the overall project costs being awarded. The remaining 25% of project costs must be from an external funding source.

The deadline for completed forms is **5pm,** **Friday 1st September 2017**. Any applicant wishing to discuss their potential project before submitting an application form or would like any assistance in completing the form, can do so by contacting myself on 01748 901038 or [chloe.lewis@richmondshire.gov.uk](mailto:chloe.lewis@richmondshire.gov.uk)

For further information, please visit our [Funding and Grants Webpage](http://www.richmondshire.gov.uk/community-and-living/funding-grant-schemes)

**Minerals and Waste Joint Plan – Addendum of Proposed Changes to the Publication Draft Plan**

Please see Parish Council website for details

**YLCA Reports**

**Training in August:**

***Developing Your Skills as a Councillor***

For new councillors, although those who want to brush up on their knowledge are welcome.

**Monday, 7 August 7pm to 9.30pm at Tankersley Manor Hotel, Church Lane, Tankersley, Barnsley, S75 3DQ**

**Cost £45 per delegate with refreshments on arrival**

**Procedures, Powers and Policies**

This session builds on the new councillor seminars that we provided in 2015 and would be particularly suitable for the members who attended those courses to broaden their knowledge further.  Councillors who have been in office for some time who would like a refresher will also find this seminar helpful.

**Tuesday, 8 August 7pm to 9.30pm at The Cedar Court Hotel Bradford, Rooley Lane, Bradford, BD5 8HW**

**Cost £45 per delegate with refreshments on arrival**

***Local Council Award Scheme (LCAS)***

In the past year 11 councils have achieved either the Foundation or Quality levels of the LCAS and a number of others are preparing applications.  This session will demonstrate to councils what they need to do to achieve the Foundation Award.  We hope that there will be good take up of this session as this is something that all local councils can achieve.

**Thursday, 17 August 1pm to 3pm at Tankersley Manor Hotel, Church Lane, Tankersley, Barnsley, S75 3DQ**

**Cost £40 per delegate with refreshments on arrival.**

**NHS Reports**

**NHS consults with local people about transforming mental health services**

Please see Parish Council website for details

**Highways Reports**

Please see Parish Council website for details

**Traffic Sensitive Streets**

Under the Traffic Management Act 2004 and the Streetworks (Registers, Notices, Directions and Designations) (England) Regulations 2007, the County Council can declare roads as "Traffic Sensitive Streets" thereby limiting the times at which roadworks can be carried out in the interest of keeping traffic moving during peak periods.

Designations are reviewed periodically in consultation with utility companies, District Councils and other interested parties. North Yorkshire CC completed a review of the existing declared roads/streets in late July.

As a result of the review a number of changes have been made to the list of roads/streets declared and these are included within the documents attached.

Responses to [streetworks@northyorks.gov.uk](mailto:streetworks@northyorks.gov.uk)

This consultation will run until 25th August 2017 at 16:30.