

**PRESTON-UNDER-SCAR PARISH COUNCIL**

**Clerk: Laura Blanchard, Rose Cottage, Preston under Scar, Leyburn DL8 4AH**  
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**You are hereby summonsed to attend a  
Meeting of Preston-under-Scar Parish Council in the Village Hall on  
Tuesday 19<sup>th</sup> April 2016 at 7:00pm  
for the purpose of transacting the following business:**

**1. To receive apologies for absence.**

**2. To confirm the minutes of the meeting of 15.03.16**

**3. To declare Councillors' interests in items on the agenda**

**4. Clerk's Report, matters arising and follow up since the last meeting**

CPR Training update

Yorkshire Dales National Park Authority Parish Briefing update

Highways Update

Barclays Bank feedback

Your Wensleydale Wheels

Standing Order update

**5. Finance**

As of 1<sup>st</sup> April 2016 the balance in the current account is £3930.63.

The approved payments from March and outstanding payments from February have cleared from the account which equated to £323.02.

We received one payment of £985.31 in March which was payment of the grant for the Digital Transparency Fund from the Yorkshire Local Councils Association.

Taking into account this month's upcoming invoices which the PC is requested to give authority to pay, the total debits for this month are £433.72

The Savings Account Balance remains the same at £2212.89

**To consider the following items for payment:**

Monthly contribution to Clerk for laptop software and telephone package	£5.50
Clerks Expenses, Inc. x1 ink cartridge, paper, laminating pouches & card	£25.97
Yorkshire Tree Specialists (Annual remedial tree survey and approved work in the Stanney)	£160.00
Other items of expenditure: Clerk's Salary.	

**6. To consider and approve the Parish Council Accounts for 2015-2016 and to complete the Annual Governance Statement**

As part of the new regulations which have come into force for the 2015/16 end of year accounts, there are several new requirements which each require a resolution:

- ***Do councillors agree that the period of exercise of Public rights will commence on Monday 6<sup>th</sup> June and will end on Friday 15<sup>th</sup> July 2016? If so, the clerk is required to sign the pro forma.***
- ***Do councillors approve the Annual Governance Statement (see Section 1 of the Annual Return)?***
- ***Councillors are asked to consider, approve and sign Section 2, the Accounting Statement of the Annual Return.***

**7. Digital Transparency Code Grant**

Further to the Clerks Report from February 2016, the clerk can now confirm that the PC has been successful and has received a grant to go towards the costs incurred for the PC to adhere to the new Digital Transparency Code. The total grant received equated to £985.31 and is expected to go towards the purchasing of a laptop, a printer / scanner and also towards the cost of building and hosting a website. Should anyone wish to see further details regarding the grant application, please contact the clerk.

- ***Do councillors agree to the purchase of a new laptop for PC use only?***  
***The grant application was based on the purchasing of a Toshiba Satellite Laptop priced at £275.99 + VAT.***
- ***Do councillors agree to the purchase of a new all in one printer / scanner for PC use only?***  
***The grant application was based on the purchasing of an Epson Workforce WF – 2630WF priced at £76.32 + VAT***
- ***Do councillors agree to having a new website built to ensure the PC adheres to the Digital Transparency Code requirements? If not, do councillors agree to reimburse the grant amount of £310 to YLCA?***
- ***If all councillors agree to the requirement of a website, do councillors accept the quotation of £310 provided by Town and Parish Council Websites for the development of the website? The grant application was based on this quotation.***  
***Reliable hosting with 99.9% uptime and daily backups would cost an additional £10 per month. Would councillors require the backups as well?***

### **8. Cemetery Regulations Addendum**

At the Parish Council meeting on the 15th March 2016 the Preston under Scar Cemetery Regulations (updated February 2016) were adopted and became effective immediately. Following the discussion an addendum has been written which clarifies and records the Parish Council's intentions regarding certain of the modifications included in the regulations.

- ***Do councillors accept the content of the Cemetery Regulations Addendum and can the Addendum come into immediate effect?***

### **9. Planning**

No planning applications have been received this month.

Two previous planning applications have been granted permission

- 1; for construction of a detached single storey stone and slate workshop at The Old Barn, Preston Mill.
- 2; for construction of a field shelter (retrospective) to be positioned in Preston Mill Farm.

### **10. Discuss agenda items for the May 2016 meeting.**

**Date and time of the next meeting:      7.00pm on Tuesday 17<sup>th</sup> May 2016**

**Signed .....      Date .....**